

Carthorpe Parish Council

MINUTES

of the meeting held on Monday 2 March 2026
in Carthorpe Community Hall at 7.30pm

Present

Mr Jonathon Jessop	- Chairman (JJ)	Cllr David Webster	- NY Councillor (DW)
Mr David Foulds	- Parish Councillor (DF)		
Mr Charlie Craggs	- Parish Councillor (CC)	Mrs Maggie Haigh	- Clerk (MH)
Mr Kevin Askham	- Parish Councillor (KA)	8 members of the public	
Mr Nick Paterson	- Parish Councillor (NP)	Mr Allan Skilbeck	- NY Police Volunteer (AS)

26.11 Apologies for Absence

26.11.1 No apologies received.

26.12 Declarations of Interest

26.12.1 DF declared an interest in St Lambert's Church discussions.

26.13 Minutes of Previous Meeting

26.13.1 The minutes of the meeting of 19 January 2026 were approved and signed as correct.

26.14 Matters Arising

26.14.1 *Blocked Drains* – still no action had been taken by NYC following the reports made on 10 November 2025 and 30 January 2026. DW had approached NY Highways on behalf of the PC, receiving a similar response to the PC – that the issue was the responsibility of the adjacent landowners. JJ had written to DW highlighting that this was neither correct nor acceptable. DW had suggested, in reply, to give NYC 20 days to take action. This deadline had passed. DW agreed to go back to NYC.

26.14.2 *Back Lane* - CC reported no further action from NYC. To be followed up.

DW
CC

26.15 Finance

26.15.1 *Receipts & Expenditure* - A brief summary of the financial situation was given. £5453.93 closing balance of which £4215.84 remains in Precept and £1238.09 in CIL funds.

26.15.2 *Barclays Savings Account* - Total stands at £423.25 having received interest of £1.07.

26.15.3 *Donations* – (DF stepped back from the discussion on St Lambert's) JJ advised that a letter had been received from St Lambert's highlighting the need for financial support towards grass cutting. After discussions it was agreed:-
St Lambert's Church – Graveyard Maintenance - £400 (approx. 10% increase on 24/25).

Food Share - £75

Further discussions took place and the following donations were agreed:

Methodist Chapel Community Hall – hall hire - £330 (approx. 10% increase on 24/25).

Clerk services - £800

MH

26.16 Planning

26.16.1 ZB26/00035/MBN – to determine if prior approval is required for a barn conversion to a pair of semi-detached dwellings – Mr J Prior.

JJ summed up the application for the meeting and recapped on the comments sent to NYC for the previous application (ZB24/02469/MBN). After discussion it was agreed that similar comments should be forwarded: -

- The PC does not object to the development in principle, however:-
- The PC would like to stress that under the Class Q Regulations, these farm buildings are to be converted to a dwelling as opposed to a new build property. The structural engineers report, although stating that in principal the building is suitable for conversion, it is not a comprehensive report. The development should only be allowed to proceed if the structure is converted and not if it has to be demolished or substantially newly built, as this is not the intent of the regulations upon which the applicant is relying.
- Concern was expressed that the land around the site floods onto the road in periods of wet weather already, and this should not be made worse by any development.

MH

26.17 Councillor Report

26.17.1 DW reported that NYC budgets for 2026/27 had been agreed and that in order to achieve them, an increase of 4.99% in Council Tax had been approved. DW had today attended an Area Meeting where a decrease of 10% in school pupil numbers was reported across NYC and a Catterick Garrison/A1 by-pass was discussed. DW highlighted a fall in the number of planning applications and the number referred to the Planning Committee (partially due to Planning Officers now making most of the decisions themselves). DW advised that he still had a Locality Fund available and welcomed applications. JJ suggested an application be made for funds towards Burneston C of E Primary School roof.

DW/JJ

26.18 Review of Correspondence Received

26.18.1 All correspondence had been circulated, including:
 Parish Liaison Newsletter
 Emergency Services Public Satisfaction Survey – link to go on website
 St Lambert’s Funding Request – discussed under finance.
 Burneston C of E Primary School – JJ advised that a letter had been received, highlighting how funds needed to be raised towards the cost of a new roof. (10% of approx. £230k needed). It was agreed to discuss the matter at the next meeting after a copy of the email was circulated to all. It was suggested that perhaps donating funds from CIL may be a better use of the monies. NYC to be asked about spending CIL funds outside the parish.

JJ

JJ

MH

26.19 Matters for Discussion

26.19.1 *Resignation of JJ & Clerk*

JJ reported that he had decided not to stand down at this time and MH agreed to continue until a replacement clerk was found.

26.19.2 *CIL - Installation of Bus Shelter*

JJ had circulated a potential design for a traditional bus shelter. CC suggested the sides perhaps ought to be lower, enabling both driver and those in the shelter to have better sight lines. It was agreed to cost the project and that parents be surveyed regarding the potential use of a bus shelter. However, all agreed that the Burneston School roof situation was more pressing and ought to be investigated as priority.

JJ

NP

JJ

26.19.3 *NHS Health Care Messages*

JJ advised that an email had been received asking for assistance in getting key messages out to the public. Agreed to use website and Village Life.

JJ/MH

26.19.4 *Asset Register Update*

To be updated and insurance values added.

MH/JJ

26.20 Operation Star – address by Mr Allan Skilbeck, Police Support Volunteer

26.20.1 JJ welcomed and introduced AS. AS explained his role and that of the 14 volunteers operating out of Thirsk and Northallerton. They undertake community engagement through various events but find it hard to reach rural areas, hence Operation Star. Their aim is to attend coffee mornings, pubs and the like to talk, listen and give advice. AS was keen to hear of any events they may attend. AS also highlighted the Community Messaging service – the public can register to be kept informed of police matters in their chosen area. The PC agreed to share details on website and noticeboard.

JJ/MH

There being no other business the meeting closed at 8.20 pm.

The **AGM** will be held on **Monday 13 April 2026**
Open Meeting will be held on **Monday 11 May 2026**
at 7.30pm in Carthorpe Community Hall.